BUSINESS SCHOOL
BESIGHEIDSKOOL
SEKOLO SA KGWEBO

MINUTES
Meeting of the Business School Executive Committee (EXCO) held on 9 April 2020

Present

Prof J v Romburgh (JvR – chairperson)

Prof R Lotriet (RL)

Prof J Meyer (JM)

Prof C Botha (CB)

Dr J Lekunze (JL)

Dr J Jordaan (JJ)

Ms L Ntzizwane (LN)

Appologies

Prof A Smit (AS)

Secretariat service

Ms M Moolman (MM)

	ACTIVITY	ACTION	TIME FRAME
1.	**OPENING AND WELCOME** The chairperson welcomed all present.		
1.1	Apologies • Apologies stipulated above		
1.2	Personalia • None		
2.	**DETERMINATION OF THE AGENDA**		
3.	**CONFIRMATION OF MINUTES: 7 April 2020** For notice		
3.1	**Matters arising from previous minutes**		
3.1.1	Assessment Plan – JM Prof Sonia Swanepoel will present the BS Assessment Plan at SENEX. She requests that the following three aspects be elaborated on: • The eFundi test • The individual assignments • The group assignments with a focus on the PoE's & case studies. Prof JM will work in the changes and forward the final document to Prof SS as agreed on by the committee.	JM	9 April @ 14:00

3.1.2	Communication to students – JvR The following aspects were noted: • Document was circulated to all and inputs were received. RL just suggest to change yearbook to study guide under MBA in the document. • The committee suggest that when JvR send out the communication to our students, we send it out as Memo 1. JvR will circulate it one last time before we send it for language editing and then out to our students.	 JvR/MM	 9 April
4.	**STANDING MATTERS**		
4.1	**Teaching & Learning**		
4.1.1	Student queries appeals – JM The following aspects were noted: • Muthimunye request for a remark. The committee rejected his request and Prof Leon Jackson will engage with student to discuss the specific errors. • The meeting agree that we cannot entertain this type of activity. JM will engage with LJ and LN must call the student to inform him that he did not pass the subject and this will reflect like that on his student record. The committee approved Kgabi request and LN can send the letter to the student that she can continue with the subject with strict warning that she must past it this year.	 JM/LN LN	 14 April 14 April
4.1.2	Exemption/recognition for Managerial Economics – RL		

	The committee agree that we can grand module recognition to Mavunda, but we cannot exempt student from tuition fees.	LN	14 April
4.1.3	PGDip – Changes on Post-Graduate Diploma in Management The following aspects were noted: • *Allow portfolio and online summative assessment for all PGDip modules in future years.* • *Allow students to select any two electives from the available list of elective modules.* • *Increase the entry requirement for students with an NQF-7 qualification without prior work experience from the present 60% average for their final year to 65% average for their undergraduate degree. An entry requirement of 60% for their undergraduate degree could apply to students with a four-year (NQF-8) qualification. This would be included in the admission policy.* **Change to the following:** *Increase the entry requirement for students with an NQF-7 qualification without prior work experience from the present 60% average for their final year to 60% average for their undergraduate degree. This would be included in the admission policy.* • *Allow student interns and assistants to continue with online marking at other sites than at the office. The lecturer is still responsible for control and moderation.* • *To adapt the RPL policy to include an additional clause that all PRL candidates must go through the admission test required for MBA and pass on the same level as that required for MBA at this business school.* The committee approves provided that necessary adjustments are made to bullet three.		
4.2	**Research and Innovation**		
5.	**BUSINESS SCHOOL GOVERNANCE**		
5.1	**Autonomy**		
5.1.1	Approval of new name: The North-West Business School The committee approve the new name change.		

5.2	**Structure**		
5.2.1	Implementation of new structure (Prof RB) – JvR The following aspects were noted: • The proposed BS structure was approved by Council. • JvR will forward this structure to all. • We need to act on the new structure and get the positions formally filled and act as an independent Business School. The committee agree that we need to start with implementation of our new structure.	JvR	
6.	**NEW MATTERS**		
7.	**CLOSURE** The chairperson thanked all present and closed the meeting at 13:15. Date of next meeting 20 April 2020.	JvR	