

## **MINUTES**

### **Meeting of the Business School Executive Committee (EXCO) held on 9 Sept 2020**

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#### **Present**

Prof J v Romburgh (JvR – chairperson)

Prof A Smit (AS)

Prof R Lotriet (RL)

Prof J Meyer (JM)

Prof C Botha (CB)

Dr J Jordaan (JJ)

Dr J Lekunze (JL)

Mr M van den Bergh (MvdB)

#### **Appologies**

Refer to item 1.1

#### **Secretariat service**

Ms M Moolman (MM)

|       | ACTIVITY                                                                                                                                                                                                      | ACTION  | TIME FRAME |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------------|
| 1.    | <b>OPENING AND WELCOME</b><br><br>The chairperson welcomed all present.                                                                                                                                       |         |            |
| 1.1   | Apologies<br><br>LN is currently on study leave till end November 2020.                                                                                                                                       |         |            |
| 1.2   | Personalia<br><br>None                                                                                                                                                                                        |         |            |
| 2.    | <b>DETERMINATION OF THE AGENDA</b><br><br>The agenda was approved with the addition of the following item:<br><br>Item 7.5 Top achievers Executive Education – MvdB                                           |         |            |
| 3.    | <b>CONFIRMATION OF MINUTES: 21 Aug 2020</b><br><br>Minutes for the meeting held 1 September 2020: JM proposed the acceptance of the minutes and RL seconded.                                                  | JM / RL |            |
| 3.1   | <b>Matters arising from previous minutes</b>                                                                                                                                                                  |         |            |
| 3.1.1 | MBA student request Maruping PS & Kegkoane S - RL<br><br>The meeting approved Maruping PS student. Kegkoane S student request outcome is pending the feedback from the supervisor and the applicable A Rules. | MM      |            |
| 3.1.2 | Principles for staff planning 2021 - JM                                                                                                                                                                       |         |            |

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|              | The principles and guidelines for staff was adopted by the meeting and Programme Leader are requested to take it further with staff for the detail development. | RL      |  |
| 3.1.3        | PGDip fees - JJ<br><br>Document to be discussed at next EXCO.                                                                                                   | RL      |  |
| 3.1.4        | Professor of Practice – CB / JL<br><br>CB & JL to provide feedback at next EXCO.                                                                                | CB / JL |  |
| <b>4.</b>    | <b>STANDING MATTERS</b>                                                                                                                                         |         |  |
| <b>4.1</b>   | <b>Feedback from previous meetings – JvR</b>                                                                                                                    |         |  |
| <b>4.2</b>   | <b>Teaching &amp; Learning</b>                                                                                                                                  |         |  |
| <b>4.2.3</b> | <b>MBA</b>                                                                                                                                                      |         |  |
| 4.2.3.1      | Academic calendar 2021 - RL<br><br>MBA academic calendar to be determined as soon as NWU calendar is available.                                                 | RL      |  |
| 4.2.3.2      | Admission requirements feedback - RL<br><br>The meeting take note of amended admission requirements that was approved by ARC.                                   | RL      |  |
| 4.2.3.3      | MBA student request Andreadse ZW - RL<br><br>Student request was not accompanied by academic record and verifying documents. RL will report back on next EXCO.  | RL      |  |
| 4.2.3.4      | MBA student request Grobler J - RL<br><br>Student request was not accompanied by academic record and verifying documents. RL will report back on next EXCO.     | RL      |  |

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| 4.2.3.5      | <p>MBA student request Tsibolane FT - RL</p> <p>Student request was not accompanied by academic record and verifying documents. RL will report back on next EXCO.</p>                                                                                                                                                                      | RL |  |
| 4.2.3.6      | <p>Aaron Tsotsetse – RL</p> <p>The following aspects were noted:</p> <ul style="list-style-type: none"> <li>• Student studies were terminated due to bad performance.</li> <li>• Meeting abides by their decision.</li> <li>• Trail report is available should the student take it further.</li> <li>• Student is not register.</li> </ul> |    |  |
| <b>4.2.4</b> | <b>PGDip</b>                                                                                                                                                                                                                                                                                                                               |    |  |
| 4.2.4.1      | <p>PGDip admin meeting feedback - JJ</p> <p>JJ to report back on next EXCO.</p>                                                                                                                                                                                                                                                            | JJ |  |
| <b>4.3</b>   | <b>Research and Innovation</b>                                                                                                                                                                                                                                                                                                             |    |  |
| 4.3.1        | <p>Consideration Extraordinary Professor - JvR</p> <p>The meeting approves Prof Theunis Pelser and Dr Rene Uys as Extraordinary Professors.</p>                                                                                                                                                                                            |    |  |
| <b>4.4</b>   | <b>Ethics</b>                                                                                                                                                                                                                                                                                                                              |    |  |
| <b>5.</b>    | <b>Autonomy</b>                                                                                                                                                                                                                                                                                                                            |    |  |
| <b>6.</b>    | <b>Strategic International Partners</b>                                                                                                                                                                                                                                                                                                    |    |  |
| <b>7.</b>    | <b>Executive Education</b>                                                                                                                                                                                                                                                                                                                 |    |  |
| 7.1          | <p>SBAB Weekly Debtor Control - MvdB</p> <p>The following aspects were noted:</p> <ul style="list-style-type: none"> <li>• The SBAB outstanding debtors have increased slightly with 0.06% (R 1 065 increase) from the previous week.</li> <li>• The outstanding amount is now R1 648 611m.</li> </ul>                                     |    |  |

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|     | <ul style="list-style-type: none"> <li>Revenue collection increased with R15 460.</li> <li>The largest amount outstanding is from the Botswana contract (R1m+).</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                         |      |  |
| 7.2 | <p>Finances SOF3 - MvdB</p> <p>The following aspects were noted:</p> <ul style="list-style-type: none"> <li>The financial figures from KFS accounts were selected from various account groups. Consolidation is thus very tedious as there is no specific account group with all the dedicated KFS accounts.</li> <li>A major issue that make the eventual figures look critical is the fact that designated funds are in the red.</li> <li>Should the NWU collects shortfall on actuals against budget not reached from the designated funds. Only R411k profit is then available.</li> </ul>     |      |  |
| 7.3 | <p>Members input – MvdB</p> <ul style="list-style-type: none"> <li>NWU BS Policy with respect to CE Offerings</li> <li>Course Leader Responsibilities</li> <li>Module Leader Responsibilities</li> </ul> <p>EXCO members and Programme managers are to comment on the documents shared before Friday 18 Sep.</p>                                                                                                                                                                                                                                                                                   | MvdB |  |
| 7.4 | <p>New Enquiry System – MvdB</p> <p>The following aspects were noted:</p> <ul style="list-style-type: none"> <li>An online, web-based enquiry system was developed to have everyone be able to address enquiries (with marketing packs).</li> <li>The link can be added to one Internet Explorer shortcut or as a shortcut on the desktop enabling all to have information available when dealing with enquiries in the event where the dedicated staff are not available to assist.</li> </ul> <p><a href="https://zfrmz.com/1QW6VG2GogsDv2gTszGu">https://zfrmz.com/1QW6VG2GogsDv2gTszGu</a></p> |      |  |

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| 7.5        | Top achievers Executive Education – MvdB<br><br>The meeting supports the idea of a special function for the top achievers.       |  |  |
| <b>8.</b>  | <b>Quality</b>                                                                                                                   |  |  |
| <b>9.</b>  | <b>People and Culture</b>                                                                                                        |  |  |
| <b>10.</b> | <b>BS Finances</b>                                                                                                               |  |  |
| <b>11.</b> | <b>Corporate Marketing</b>                                                                                                       |  |  |
| <b>12.</b> | <b>School Board Meeting</b>                                                                                                      |  |  |
| <b>13.</b> | <b>HIRA Covid19</b>                                                                                                              |  |  |
| <b>14.</b> | <b>NEW MATTERS</b>                                                                                                               |  |  |
| <b>15.</b> | <b>CLOSURE</b><br><br>The chairperson thanked all present and closed the meeting at 13:30. Date of next meeting 16 Sept @ 09:00. |  |  |