

MINUTES

Meeting of the Business School Executive Committee (EXCO) held on 13 Jan 2021

Present

Prof J van Romburgh (chair)

Prof J Meyer (JM)

Prof A Smit (AS)

Prof C Botha (CB)

Prof R Lotriet (RL)

Prof N Mouton (NM)

Dr J Jordaan (JJ)

Dr J Lekunze (JL)

Ms L Ntsizwane (LN)

Mr M van den Bergh (MvdB)

Appologies

Refer to item 1.1

Secretariat service

Ms M Moolman (MM)

	ACTIVITY	ACTION	TIME FRAME
1.	OPENING AND WELCOME The chair welcomed all present.		
1.1	Apologies None.		
1.2	Personalia It is noted that Johan Coetzee has COVID and Anthea Gaanakgomo uncle passed away due to Covid-19. They are in our thoughts.	All	
2.	DETERMINATION OF THE AGENDA The agenda was confirmed as is.		
3.	READINESS The following aspects were noted: MBA - Classes including Study School will be online. - BS will continue to make use of ZOOM. - Roadmap must be document of all processes to be followed from beginning to end when enrolling for MBA and serve at next EXCO for final approval. PGDIP - There might be a drop of 20% regarding registrations overall for 2021. - Third opportunities will be done in Feb and all students have been notified.	LN	

	- Curriculum controls have been completed and they are in the phase of loading graduates, cum laude, dean's warnings. - Lecturers & admin staff for all modules are in place and ready to commence with the academic year. RESEARCH - Scheduling of workshops, colloquium, scientific committee meetings including PHD process flow charts is being developed and will be discussed in a Research planning meeting before end of January. 16 PHD students can be accepted for 2021. Executive Education - Scheduling of SLP has been finalised and where lecturers have not been diarised, they will be diarised this week on PFB-Info and NWUBA. - Many inquiries were dealt with during December of which the statistics have been distributed within the BS. - The new eFundi websites for 2021 SLP's are in the process of being set up to ensure availability before the commencement of programmes. - Not all KFS accounts are closed-off due to outstanding debtors and lecturer payments not claimed. - The NWU debtors' department also arranged an extension with debtors without the NWU BS consent. BS Admin - Curriculum control for PGDip was done and potential graduates. 3rd Opportunities and cum laude were identified. - Task for 2021 has been allocated to admin staff and they are aware of what is expected. - Application process is still ongoing for both MBA & PGDip. - Registrations will be online and students will be assisted where necessary on individual basis. - Classes will be presented online via zoom for 1st semester. Admin staff will host classes. Accreditation		
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	• AS busy writing reports. • Need inputs from the whole BS. • A lot is done but still a lot to improve. • In collaboration with Jake Media, AS must develop flow-charts.	AS	
4.	STATS The following aspects were noted: MBA • Heading for 150 first years. • 125 approved. • 23 grey areas. • 7 refer to PGDip • 18 rejected • 15 not captured. • 60 did online test. • Admin to check those that have passed the interviews and registered and phone the rest to follow up. PGDip • 123 distance students already registered and applications are still open until 31 Jan 2021.		
5.	PERFORMANCE AGREEMENTS The following aspects are noted: • Date and time have been scheduled for 2021 discussions during the week of 18-22 January. • Each staff member must indicate how the African footprint is going to be increased through each individual contribution.		
6.	AFRICAN BON BONS		

	BS is going to kick off with African Bon Bons as follow: • In your subject area, colleagues will have 5-7 min interviews. • Must be a relevant topic in Africa. • Electronic magazine will be distributed monthly. • We need to shape executive minds in Africa. • Programme leaders need to drive this with academics.		
7.	MBA		
7.1	Student request Sekgarametso JO – LN Student request for Sekgarametso JO was denied by EXCO. It was decided to introduce a path of appeal for decisions made by EXCO. Students that appeal against such decisions will be referred to an appeal panel consisting of other personnel from the BS than those that made the decision in the first place at EXCO. It is important for EXCO to have this procedure in place from a fair and transparent perspective.	LN	
8.	PGDIP		
8.1	Provisional potential graduates - LN Documents were circulated for noting.		
9.	RESEARCH		
9.1	Student request Malan PW – JL Student request for Malan was approved on the condition that the student must submit before March 2021.	JL	
9.2	Student request Mukhawna D - JL Student request Mukhawna D was approved on the condition that the student must submit before March 2021.	JL	

10.	NEW MATTERS		
11.	CLOSURE The chairperson thanked all present and JM closed the meeting with prayer at 11:10. Date of next meeting 3 Feb 2021.		