

Group submission: Contact session: Two (2)

Name of syndicate group: Vaal Group 1

Name of community organisation: Tsatsi Primary School

Person submitting on behalf of group: Suzan Makume (25688537)

Topic(s) of this contact session: Project Management(Construction of a computer lab)

Name of community organisation: Tsatsi Primary School

Nature of community work: Tsatsi primary provides education (learning) to the children in and around Zamdela by preparing them for the better future.

Nature of business venture: Educational institution intended to give learning spaces and environment for the teaching of pupils under the direction of teachers.

**By posting this on eFundi, we
declare that this submission
is our own work.**

Name: (Members NOT contributing)

Name: (Members contributing to project)	Student number
Suzan Makume	25688537
Xolani Malinga	28815408
Moipone Ramogodi	20956940
Ayanda Johnson	23721774
Chenge Rabonda	25848569
Lerothodi Tebele	16302729
Mlu Masilela	35072857
Vuyo Mabombo	29788323

Summary of the essence of the theory (As you would explain it to the community organisation). **Project management**

Project Management in a nutshell

Project Management is about limiting and managing risk

Project is an activity with a start and end time (non – routine activity)

Application of knowledge, skills, tools, and techniques to meet the project requirements.

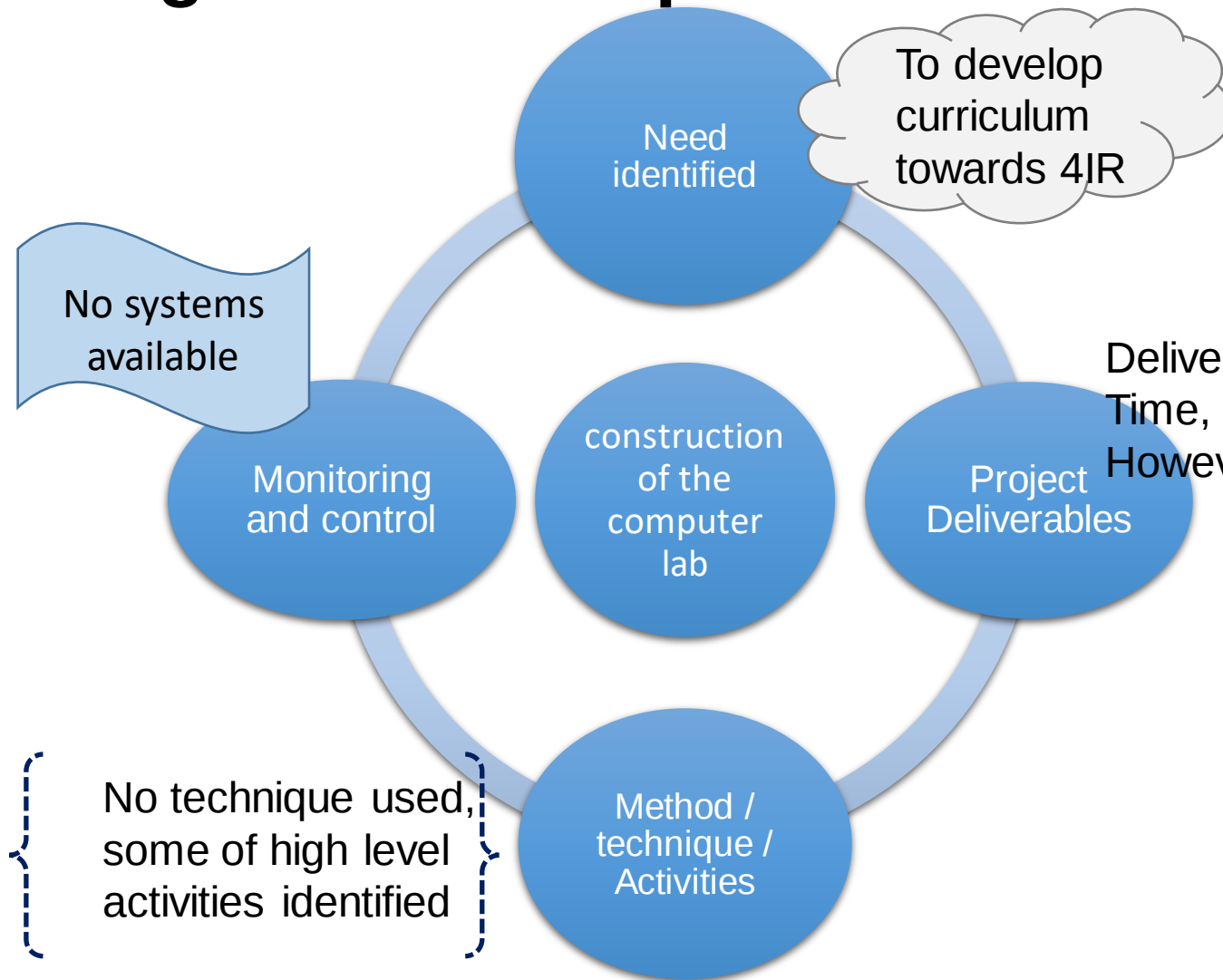
Improves productivity, efficiency, collaboration and reduces costs

Check progress and evaluate the success of the project



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Analysis of how/whether this theory is applied in the organisation at present



Deliverables of project not clear –
Time, Cost and Quality not clear,
However, sponsors' identified.

GOAL



Source: TUT computer lab
<http%3A%2F%2Fwww.student-times.co.za%2F2017%2F06%2F02%2Ftut-computer-lab-rescue>

Proposals on improvement of this element of the organisation's operations

- Identify key deliverables of the project, clarifying Time, Cost and Budget
- Identify activities with timelines and Milestones
- Develop a simple Gantt chart and awareness
- Identify all stakeholders and create a communication plan
- Develop a reporting and monitoring tool

Vaal Group committed to action the above with support from Principal. ****Together we can****



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