

INDIVIDUAL ASSIGNMENT – due 18 September 2020

Theme: Develop a Project Baseline Plan for a business project of your choice.

You have to select a project that will fit into your area of work. It must be a business related project based on a context that you are familiar with, otherwise you will struggle to complete the assignment. NOTE: You also have to base your PoE on this project.

Develop a baseline plan for your project that will clearly indicate what the project is about and describe the parameters of what, why, where, when, who and how. This is a very important part of any project's initiation or start-up to ensure approval and successful start.

The Format of this assignment is a **PROJECT BASELINE PLAN**. It should also briefly include a theoretical substantiation of the constructs to show understanding of theory. See Individual Assignment Rubric on p.7 in the study guide.

Read the prescribed book chapters 3,4,5,6, 8 and materials provided for the assignment as basis GPRM 521_Individual Assign. Read wider to comprehend the theory on Projects, Project Management and Baseline plan/Project Charter/Scope Statement of work. Also clearly indicate in your assignment by briefly describing the theory and your understanding of each part included in this assignment. Use references in text- NWU Harvard Referencing guide (from the NWU library website). You can use diagrams and tables to illustrate the practical part. Include a title page, index, declaration of own work. You can structure your baseline plan as you feel necessary as long as the aspects indicated in the rubric has been addressed. This Individual Assignment document should not exceed 8 pages in total. Use New Times Roman 12 font, 1.5 spacing and upload using the naming of document as specified in assignment guidelines.

Your Individual Assignment will be evaluated on the following criteria using *Solo Taxonomy*- see the rubric below:

INDIVIDUAL ASSESSMENT RUBRIC	Weight %	MARK
1. Layout of assignment Introduction, Body, Conclusion-	10	
2. Description of the project and its context. Include theory on what is a project and indicate how your choice of project compares with characteristics of a project in theory.	10	
3. Scope/Project definition Include theory on what is Scope and why is it important	10	
4. Project life-cycle Include theory on what is Project life-cycle and why it is important, your project's life cycle diagram	10	
5. Stakeholders and Team Include theoretical description and who are stakeholder in your project	10	
6. WBS Include theoretical description and your project's WBS	10	
7. RAM Include theoretical description and your project's RAM	10	
8. Schedule of work , Show Gantt chart, estimation of time Include theoretical description	10	
9. Cost estimation -Include theoretical description	10	
10. References in text and list	10	
TOTAL:	100	