

## **Guidelines for PGRE 521 Portfolio of evidence (POE) for 2020**

### **1 Instructions**

Students must be able to present their research in a systematic, logical and persuasively structured document. The final document can be presented in either the **conventional** format or report format. The following provide some guidelines as to the potential layout, but each individual POE may vary slightly in format.

### **Summative Assessment/POE/Exam (Improved Assignment 1 & 2 + concluding chapter) (60% of overall Module Mark)**

The document would typically comprise the following general layout and elements:

- Title page
- Abstract and key terms (English (compulsory) and Afrikaans (optional))
- Acknowledgements
- Statement to the effect that the article format was chosen
- Table of contents, abbreviations, lists of tables and figures (if applicable)
- Chapter 1: Introduction
- Chapter 2 and/or 3: Literature review and/or Research method (if applicable)
- Chapter 4/5: Analysis, presentation of results, Conclusions and recommendations
- Chapter #: Conclusions, limitations and recommendations
- References (may be separate for each article or combined at the end of the document)
- Addenda (may include questionnaires, informed consent forms and other relevant information).

#### **2.1 Conventional format's structure and composition**

The POE report would typically comprise the following general layout and elements:

- Title page
- Abstract and key terms (English (compulsory) and Afrikaans (optional))
- Acknowledgements
- Table of contents, abbreviations, lists of tables and figures (if applicable)

## **Amended Assignment 1 (Part 1& 2)**

Chapter 1: Introduction (Overview of the study)

Chapter 2: Literature review

## **Amended Assignment 2 (Part 3 & 4)**

Chapter 3: Research methodology and method

Chapter 4: Analysis and presentation of results

## **Chapter 5**

Chapter 5: Plus Conclusions and recommendations

References

Addenda

**Total POE = 100Marks**  
**(60% of overall module mark)**

**Note: Please, it will be advisable no to go above 50 pages in total**